

Mizzen Education Platform

Privacy Policy

We Take Privacy Seriously. Mizzen Education Inc., a Delaware corporation (“Mizzen”), is a non-profit education technology organization providing high-quality out-of-school-time teaching and learning content for youth development professionals via its free digital library of activity plans, curricula, and professional development tools and resources. This content is provided via Mizzen’s mobile and web-based application (the “Platform”).

Mizzen understands our responsibility to support the effective use of student information while safeguarding student, and user privacy, and information security.

Users. The primary users of the **Platform** will be educators, volunteers, program staff, and other adult supervisors and front-line providers of out-of-school time programs. Mizzen may also be used by parents or guardians engaged in supplemental at-home education or home schooling (“Educators”). The Platform is not intended for use by students, children, or persons who are not Educators.

1. Collection of Personal Information

1.1 **Information Provided to Us.** The Platform collects personal information to provide users with the service requested, in this case certain class management functions such as attendance taking.

- User Registration and Profile Information: We collect information about the user when an account is created for use of the Platform, which may include your name, title, email address, organization affiliation, state, and username. We may also receive personal information from your organization, which may include name, title, email address, and organization affiliation, to create a user account for you.
- Creating a Team Account: To the extent Mizzen is used in connection with an out-of-school program, we collect information during the application sign-up process to gather information about the organization which will be utilizing the application. This information may include the organization name, state, city, program size, organization type, and role.
- Creating a Site or Class: The Platform can organize staff and students into sites and classes. A site can contain any number of classes and be managed by staff. A class can contain students, staff, and each class has its own calendar. The information collected also focuses on logistical information used to manage each site or class, which may include name, start date and end date, and start time and end time. No

personally identifiable information is collected from students as part of the site or class creation process.

- Taking a head count: Users of the Platform have the option of capturing a headcount during each session the class meets by counting the aggregate number of students present, tardy, and absent for a class on any day. No student data is collected from students.
- Aggregated Data Reporting: Anonymized, aggregated data will be used to create reports for Mizzen staff as well as content providers and other stakeholders to get a better sense of how programs and learning resources are performing.

1.2 Information We Collect from Use of Our Services

We collect device and user metadata to customize, improve, and maintain the products and services. When one uses the Platform, we automatically collect certain information from it through [Mixpanel](#) and [Google Analytics](#), two business analytics companies. Please review MixPanel's [Privacy Policy](#), Google Analytic's [Privacy & Terms](#) and their [Safeguarding Your Data Policy](#) for more information.

We combine this data, along with the data captured directly from our Platform, into a data warehousing solution called, [Snowflake](#). Please review their [Privacy Policy](#). Mizzen also utilizes a data dashboard creation tool, named [Retool](#), to provide Mizzen staff and selected contractors access to data visualizations and summaries. Please review their [Privacy Policy](#). Additionally, all user analytics and data are stored in our secured [Amazon Web Service](#) account. Please review their [Privacy Policy](#).

A user may decline to provide certain information to us by disabling cookies in their browser, although some of the features or services may not function properly as a result, and some services may not be available. However, some data will always be captured by having an account and using the Mizzen Platform. We do not sell or license information to third parties. Data will be stored on each of the third party solutions listed above, and while encrypted, it will be stored on those services' servers in addition to our own.

A user may decline to provide such information to us and/or disable cookies in their browser, although some of the features or services may not function properly as a result, and some services may not be available. We do not sell or license information to third parties.

Mizzen may share general information with third parties such as donors, sponsors, partners, other foundations, and stakeholders which, in turn, support the Platform. General information that is shared is aggregated and de-identified data that does not personally identify you. For example, we may share information about website traffic patterns with our

analytics partners. By using the Platform, you consent to this limited sharing of your de-identified information for the sole purpose of supporting and improving our services.

2. Children's Privacy

Mizzen does not intend for the Platform to be used by individuals under the age of majority within the jurisdiction within which they reside without the supervision of a parent or guardian of majority age. Mizzen relies upon such parents or guardians to determine if the Platform is appropriate for the viewing, access, or participation by such individuals under the age of majority. If an individual under the age of majority uses the Platform, such individual may only use the Platform under the supervision of a parent or guardian of majority age.

Mizzen does not seek or knowingly collect any personal information about children under 13 years of age. If Mizzen becomes aware that it has unknowingly collected personal information from a child under the age of 13, Mizzen will make commercially reasonable efforts to delete such information from our database.

If you are the parent or guardian of a minor child who has provided Mizzen with personal information, you may contact Mizzen using the information below to request it be deleted.

For the purpose of this Privacy Policy, "personal information" means information that tells Mizzen specifically who the user is, such as the user's name, phone number, email, state, and possibly information relating to the user's interaction with and use of the Platform.

3. Information Security

Information security is very important to us. We use a combination of internal processes, technology, and physical security controls to help protect personal information from unauthorized access, disclosure, use, or modification. To help protect the privacy of the information collected by the Platform, we employ encryption in data transmission and storage. We have internal policies and processes directed towards limiting access to personal information to our employees, contractors, and agents who need to know. Please be aware, however, that despite our efforts, no security measures are perfect or impenetrable and no method of data transmission can be guaranteed against any interception or other type of misuse.

4. Transfer of Information

Mizzen only shares information in the ways described in this Privacy Policy. We do not sell or license information to third parties. General Information is shared with third parties that fund Mizzen, which, in turn, support the Platform. Mixpanel, ReTool and Snowflake will have access

to your information. Their use of your information may be bound by contractual agreements with us and is governed by their respective privacy policies (a link to each can be found in Section 1.2 above).

5. Applicable Jurisdictions

This Policy applies to our end users and to visitors to the Platform, which for purposes of this Agreement is located in the State of California, USA. We do not represent that it complies with privacy laws outside the United States of America and Puerto Rico.

6. Information for California Residents

The California Consumer Privacy Act (CCPA), effective January 1, 2020, is a California bill that enhances privacy rights and consumer protections for residents of California. CCPA establishes guidelines for a consumer's rights to control the use, deletion, access and portability of their private information (PI).

The Platform complies with consumer's rights to use, deletion, access, and portability of private information (PI) in accordance with the California Consumer Privacy Act of 2018 (CCPA), California Civil Code Section § 1798.140. California residents can make such requests by contacting us at the information below.

7. Contact Us

If you have any questions, please contact us:

Mizzen Education, Inc.

Attn: Operations Department
13157 Mindanao Way, #1892
Marina del Rey, CA 90292
Email: privacy@mizzen.org

8. Effective Date

This Privacy Policy is effective February 2, 2026.